**BUSINESS ENTERPRISE PROGRAM BID NOTICE**

**Location: Stand 23-Richland County Judicial Center Route**

**Description of Facility**: With active participation Stand 23 was recently merged with the former Stand 35, Richland County Administration Building, 2020 Hampton Street. This route includes 3 vending locations: Richland County Administrative Building, Bankruptcy Court, and Richland County Library. It includes 8 vending machines, 5 drink machines and a canteen area. The canteen area is required to be staffed during the hours of 8:30-2:30, Monday-Friday. Stand 35 was formerly operated as a full kitchen operation and is now a vending only location.  The current performance of the vending only operation was used to calculate gross sales and net profit to provide accuracy and not be skewed by former kitchen operations.

**Number of prospective patrons**: 600 potential patrons daily.

**Operating Hours**: Buildings are available for stocking between the hours of 8:30AM-4:00PM. Monday-Friday. It takes approximately 2-4 days per week to operate this stand.

**Items to be sold:** Standard snacks to include chips, candy, pastries, soft drinks and energy drinks.

**Condition of Facility**: Good

**Projected BLV Gross Proceeds (past 12 months)**: approximately $55,313

**Projected BLV Net Proceeds (past 12 months)**: approximately $21,048

**Bid Closing Date**: October 28, 2024 **(BIDS WILL NOT BE ACCEPTED AFTER THIS DATE)**

**You must submit the following documents with your application:**

* Verification of current Liability Insurance. If selected for the stand, new or existing Blind Licensed Vendors NOT currently in a stand will be given five (5) business days to obtain liability insurance.
* Verification of ServSafe Certification (if required for the stand).
  + A Blind Licensed Vendor may apply for the stand even if they do not currently have ServSafe Certification. If selected for the stand, they will be given thirty (30) days to acquire ServSafe Certification if required for the stand.

A Blind Licensed Vendor is not eligible to bid if he or she is in suspension status or has any debts due to the Commission, wholesalers, suppliers, or any has other facility related debts.

A Blind Licensed Vendor is not eligible to bid if, within the last six (6) months, they:

* Resigned or retired from a vending facility for reasons other than health, OR;
* Submitted a bid and was awarded a vending facility but refused the award.

**SCCB DOES NOT GUARANTEE SALES, PROFITS, OR OPENING DATE FOR ANY LOCATION.**

**OPENING DATES ARE SUBJECT TO CHANGE OR CANCELLATION.**

Please call Emily Catoe, BEP Consultant, at 803-898-3839 for complete information about this stand, and to ask any questions you may have.

Bid Applications must be sent by email to [bep@sccb.sc.gov](mailto:bep@sccb.sc.gov) or by **certified mail** to:

South Carolina Commission for the Blind

Attn: Business Enterprise Program

1430 Confederate Avenue

Columbia, SC 29201

***All bids must be received by email OR certified mail postmarked on or before the bid closing date to be accepted. Failure to follow the application instructions will disqualify an application.***

For information on reasonable accommodations, please call 803-898-8818.